

# Orthodontic Information

## DCUE Dental Reimbursement Fund

952-432-4033    dcuedental@gmail.com

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### Overview

There is a \$2,000 LIFETIME cap on orthodontia per individual payable during one or more plan years.

Orthodontic claims are calculated at 100% reimbursement until the lifetime max has been reached.

### Pre-Treatment Planning

Your orthodontic claims are processed based on the date of payment, not the date of treatment. Be sure to submit your claims within the appropriate plan year to receive reimbursement.

If you are considering using a Flexible Spending Plan/Health Savings Account (pre-tax dollars). Keep your copy of Explanation of Benefits from DCUE Dental as documentation for you to submit a claim to your pre-tax dollar account. Contact your account holder for instructions/details.

### Filing Orthodontic Claims

A copy of the **Treatment Plan/Payment Plan** with your FIRST orthodontic claim submission is required.

A basic receipt/ledger showing **proof of payment** is your supporting documentation/itemized statement. It should be a receipt from the orthodontic/dental office that includes the patient's name/account, date and dollar amount of payment.

Fully complete all sections of the claim form; please be sure to mark if there is other insurance in Section 3 and that you have attached an itemized statement in Section 4. Include the *date the payment(s)* was made and the amount. Attach a receipt(s) that includes the payment(s) you are requesting reimbursement for.

If there is other insurance involved an EOB from your primary insurance is NOT required, however the primary insurance portion/expected coverage amount needs to be indicated on your treatment plan from the orthodontist.

You may file for reimbursement monthly or group together multiple payments, complete a separate claim form for each individual. There is no late filing penalty for orthodontic claims. Be sure to submit your claim within the appropriate plan year. The **absolute deadline** for ALL claims, each plan year, is October 31.

Do NOT file claims that overlap two program years on the same claim form (e.g. do not file August and September payments, on the same form).

The dental program automatically computes when the patient has reached the \$2000 LIFETIME limit and a notification to that effect will appear on your Explanation of Benefits.

Call with questions.